



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

Centre for Human Rights
Faculty of Law

INTERNSHIP OPPORTUNITY

AFRICAN UNION ECONOMIC, SOCIAL AND CULTURAL COUNCIL (ECOSOCC)

Opportunity closing date: 16 February 2021

Organisation: African Union Economic, Social and Cultural Council

Duty Station: Lusaka, Zambia

Job Title: Internship

Duration of contract: 10 Months

1. Organisation

The AU-ECOSOCC and the Centre for Human Rights, Faculty of Law, University of Pretoria (CHR) have entered into a Programme Partnership Agreement for a collaborative cooperation aimed at reinforcing the staffing capacity of the AU ECOSOCC Secretariat and collaborate in training Civil Society Organisations (CSOs) and African media personnel on ECOSOCC and its mandate. In line with this Partnership Agreement, the Centre will support the facilitation of an Intern at the AU-ECOSOCC Secretariat in Lusaka, Zambia to augment the staffing component at the secretariat and support the mandate of AU-ECOSOCC.

The African Union Economic, Social and Cultural Council (AU-ECOSOCC) is an advisory organ to the African Union (AU) composed of civil society organizations (CSOs). ECOSOCC's mandate includes:

- Contributing, through advice, to the effective translation of the AU's objectives, principles and policies into concrete programmes, as well as evaluating those programmes;
- Undertaking studies and making recommendations;
- Contributing to the promotion and realization of the AU's vision and objectives;
- Contributing to the promotion of human rights, the rule of law, good governance, democratic principles, gender equality and child rights;
- Promoting and supporting the efforts of institutions engaged in reviewing the future of Africa and forging pan-African values in order to enhance an African social model and way of life;
- Fostering and consolidating partnership between the AU and CSOs;

Centre for Human Rights
Faculty of Law,
University of Pretoria,
Pretoria, 0002, South Africa

Tel +27 (0)12 420 3810
Fax +27 (0)12 362 1525
Email chr@up.ac.za
Web www.chr.up.ac.za



- Assuming functions referred to it by other AU organs.

2. Summary of Job Description

Under the direct supervision of the Head of Programmes, the Intern will work with the Programmes team's providing research support to the Secretariat. This will entail coordinating the planning and execution of Sectorial research activities under various Cluster Committee programmes in ECOSOCC and providing relevant empirical study report to inform policy formulation

3. Major Duties and Responsibilities

- Support the delivery of the technical objectives of ECOSOCC;
- Prepare reports, speaking notes, briefs, draft decisions and resolutions and assist in the preparation and organization of meetings, conferences and consultation with partners;
- Support ECOSOCC Sectorial Clusters in the development of research proposals on various thematic issues to inform programmes and policy
- Take primary responsibility for research data collection, including supporting the development of research methodology and the drafting of data collection tools as well as planning for field work.
- Prepare policy briefs and fact sheets from the research projects /study findings.
- Support with program tasks including research, concept notes and project reporting
- Assist in the process of ECOSOCC linkages with the AU Commission, partner organizations in Africa and counterpart agencies of ECOSOCC in other regional and global institutions
- Liaise with focal points within the AU Commission to support the popularization and dissemination of information on AU programs and initiatives through the ECOSOCC national chapters;
- Perform other duties as may be assigned.

4. Requirements

- Academic and Work Experience Required
- A University Masters Degree in Human rights, Law, Political Science or International relations is required

5. Other Skills and Competencies

- Knowledge and understanding of the African regional human rights system;
- Very good computer application skills (MS-Word, MS-Excel, MS-PowerPoint and other office applications)
- Ability to juggle multiple tasks and consistently meet deadlines, while maintaining professionalism in a multicultural environment.
- Excellent communication skills, both oral and written
- Excellent drafting skills
- Excellent interpersonal and leadership skills;
- Confidence and the ability to be proactive, think quickly, and work independently;
- Demonstrated ability to take initiative and responsibility for areas of work.

6. Minimum Requirements:

A strong written and oral communication skill in English is required. Additional language skills (French or Arabic) and project work experience will be an added advantage.

7. Application Process:

Interested applicants should send their curriculum vitae (CV), academic record/transcripts, a motivation letter, and a writing sample of 2 to 5 pages to Bonolo.Makgale@up.ac.za

Late and incomplete applications will not be considered for the position. The applicant should be able to start as soon as possible.

Important: The Centre for Human Rights reserves the right to cancel the position should the needs of the Centre change or should we regard the submissions not to be adequate based on its needs.